

GREEN CIRCLE SERVICE CORPORATION

... *servicing the Taormina community* ...

1129 MARICOPA HIGHWAY – PMB # 107
OJAI, CALIFORNIA 93023
www.TaorminaGCSC.org - GCSC1@sbcglobal.net

GCSC Board Minutes - 1/28/2019
117 Taormina Lane, Ojai

Attending: Stephanie O'Neill, Kristin Jensen Storey, Kim Bryson, Jon Lambert, Steve Blain, Leslie Schreiber; absent Bill Painter

Called to order at 3:40 pm

1.

- O'Neill moved to adopt minutes from 4/9/18 and 1/10/19, Bryson seconded
- Schreiber noted adding the location (117) and time (6:30 pm) scheduled to the 1/10/19
- Unanimous approval with the corrections/additions
- Schreiber posted agenda 1/25/19 on the community board

2.

President's Report:

- Met with Marie Estes Pratt, bookkeeper/accountant- agreement made to contract for services:
- All GCSC bills have been paid for January
- Insurance for 2019 has been renewed
- Reimbursements to Schreiber have been received
- GCSC quarterly billings have not been sent out for the 1st quarter of 2019
- Financial statements through September 2018 are complete
- Financials for last quarter of 2018 will be handled by Marie Estes Pratt
- Lambert will hunt down and deliver 2010 Quickbooks program for Pratt so we can open the files, the 2017 tax return may be on Quickbooks

3.

Elect Officers

- Schreiber moved to adopt the following slate of candidates:
- Secretary- Jon Lambert
- Treasurer- Leslie Schreiber
- President- Kristin Storey
- Bryson seconded the motion
- Passed unanimously

4.

Resolution for adding a signer on the bank accounts at Chase Bank:

Currently William Painter and Linda Lambert are signers to both GCSC accounts at Chase.

Kristin Storey moved that Leslie Schreiber be added as a signer to both GCSC bank accounts at Chase Bank.

- Lambert seconded the motion.
- Passed unanimously. Resolution detailing this motion is attached.

5.

Accounting/Bookkeeping

- Marie Pratt will be contracted at \$80 per hour. Treasurer will monitor and inform the board if the amount being charged to GCSC for start-up exceeds \$1,000. Pratt will submit quarterly

financial statements to the board. In addition, Pratt will prepare our taxes. At the next board meeting the quarterly fee structure charged by Pratt will be reviewed. Kim Bryson moved that the board give Marie Estes Pratt permission to access our account and the authority to write and sign checks for the payment of GCSC bills. Jon Lambert seconded the motion. Motion passed unanimously. A resolution detailing this motion and signed by the corporate secretary is attached to these minutes.

- Post Office Box- hunt for extra key in progress, Treasurer will purchase 2nd key if needed,
- Linda has one key and that key will be given to Marie and the mail will be collected by her every Friday, the 2nd key will be kept by the Treasurer.

6.

Update on Old Projects

- Opening Arundale for a two-way street: O'Neill will work with Blain to identify trimming needed for visibility.
- Sink hole- Sewer District- Kim will follow up to see where we are on the list

7.

- Garbage- Stephanie will make a notice to NOT leave free stuff, work on "Hall of Shame" in garbage area, Trina, Stephanie and Linda are the trash committee and authorized to try any number of solutions to solve the garbage problem
- Parking- tabled to the next meeting, many cars parked illegally with expired plates, Jon will speak with Terrell about her van, next meeting we will talk about the trucks and trailers parked in the bays and speed bumps all over Taormina and Arundale

8.

GCSC Bylaws- Jon sent out a draft with notes. All board members need to read and be prepared to work on revision at next meeting.

- elections less often/extending terms
- only 5 board members
- bylaws matching language of Articles of Incorporation

9.

New Business: none

10.

Announcements/Community Comments: none

11.

Next Meeting:

March 18, 2019 3:30 at 117 Taormina

12.

Stephanie O'Neill moved to adjourn. Steve Blain seconded the motion. Unanimous approval.

Meeting adjourned 5:17 pm.



Secretary

(thanks to Kristin Storey for compiling these minutes)

Green Circle Service Corporation, Inc.

1129 Maricopa Highway- PMB 107

Ojai, California 93023

[TIN: 56-2540333]

Resolution by the Board of Directors

It is certified by the signature, below, of the duly elected Secretary of the Green Circle Service Corporation, organized and existing under the laws of the State of California and having its principal place of business in Ojai, California, that the following is a true and correct copy of a Resolution duly adopted at an official meeting of the Board of Directors of the Corporation duly held, at which a quorum of the Board of Directors was present and voting throughout, and that such Resolution has not been modified, rescinded or revoked and is at present in full force and effect:

Resolved: that the Green Circle Services Corporation duly authorizes the below named individual as an authorized representative of this Corporation and is herein authorized to act as a signatory on checks written by the Green Circle Services Corporation:




Signature

LESLIE SCHREIBER

Printed name

Authorized by vote of the Board this 28TH day of JANUARY 2019.



Jonathan W. Lambert, Corporate Secretary

There is no Corporate Seal of the Corporation.